

# **DIKGATLONG MUNICIPALITY**

## **TENDER ADDENDUM NO.1**



**CONTRACT No.: T09/2020-21**

**APPOINTMENT OF A PANEL OF PROFESSIONAL SERVICE  
PROVIDERS / CONSULTANTS (CIVIL, ELECTRICAL AND  
MECHANICAL ENGINEERING) FOR A PERIOD OF THREE (03) YEARS**

**22 September 2020**

# SECTION 1

Dear Tenderers

**RE: APPOINTMENT OF A PANEL OF PROFESSIONAL SERVICE PROVIDERS / CONSULTANTS (CIVIL, ELECTRICAL AND MECHANICAL ENGINEERING) FOR A PERIOD OF THREE (03) YEARS**

In terms of the Tender, issued by Dikgatlong Municipality on the 11th of September 2020, herewith please find enclosed the addendum for the subject project, which shall be compulsory purposes that must be submitted on closing date of the tender. The document will supersede the requirement of the tender document that was advertised and therefore the bidders are required to submit the required information. The changes to the tender are with regard to the following items:

- Functionality Criteria, on page 46 must be replaced with the attached functionality (Annexure A)
- Under General Requirement in page 51 the Shareholding of companies by at least 50% has been annulled.
- Due to the inconvenience of the above, the closing date of the tender is now the 30<sup>th</sup> of September 2020 at 12:00.
- The Technical Proposal in page 46 is further articulated in this addendum of what defines Excellent, Fair and Poor. (Annexure B)

Tenderers interested in more than one discipline must submit individual document for each discipline, i.e. Civil, Electrical and Mechanical.

One tender document per each discipline (Civil, Electrical and Mechanical) must be submitted if providers want to participate in all three disciplines. Except to the extent modified by this Addendum, the original terms of the tender shall remain unchanged and binding on all the interested parties. The tenderer shall submit a copy of the addendum, including all tender deliverables specified in the original Tender Document.

Regards



Mr CB Mokeng  
Dikgatlong Municipality

**FORM FOR RECEIPT OF ADDENDUM NO 1**

NB: This form for the receipt of Addendum No 1 must be completed by the Tenderer and returned immediately by email or in the tender box together with your tender:

For attention: Mr. CB. Mokeng, e-mail: chrismokeng@gmail.com

**DIKGATLONG MUNICIPALITY**

**BID NO: T09/2020-21 ADVERT**

**DESCRIPTION: APPOINTMENT OF A PANEL OF PROFESSIONAL SERVICE PROVIDERS / CONSULTANTS (CIVIL, ELECTRICAL AND MECHANICAL ENGINEERING) FOR A PERIOD OF THREE (03) YEARS**

I/We acknowledge receipt of Addendum No 1 and have noted its contents.

SIGNED ON BEHALF OF TENDERER : .....

NAME OF SIGNATORY : .....

NAME AND ADDRESS OF TENDERER : .....

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.....

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TEL NO : .....

FAX NO : .....

DATE : .....

## ANNEXURES A

CRITERIA	DESCRIPTION	VALUE	MAX. SCORE
Consultants Experience	10 or more years	20	20
	6 to 9 years	15	
	3 to 5 years	10	
	1 to 2 years	5	
Team Leader/ Project Director Professional Registration Period with ECSA	10 or more years	20	20
	6 to 9 years	15	
	3 to 5 years	10	
	1 to 2 years	5	
Number of Similar Projects completed in the last 5 years	10 or more projects	10	10
	6 to 9 projects	8	
	3 to 5 projects	6	
	1 to 2 projects	4	
Relevant Key Personnel Experience			
Project Manager	10 or more years	15	15
Minimum Project management Diploma and BSc/Beng/Btech Degree	5 to years	10	
	10 or more year	10	10
Project Engineer/ Technologist (BSc/ Beng/Btech)	5 to 9 years	5	
	1 to 4 years	2	
Engineer's Representative	Engineer/ Technologist	5	5
	Technicians	2	
	Excellent	10	10
Technical Proposal (Approach, Methodology, Work Plan, Organogram)	Fair	5	
	Poor	3	
Locality	Within Dikgatlong Local Municipality	10	10
	Within Frances Baard District	7	
	Within Northern Cape Province	5	
	Outside Province	3	
<b>TOTAL SCORE</b>			<b>100</b>

## ANNEXURE B

Tenderers have to submit an Approach Paper of not more than 3 x A4 pages for each discipline or field of expertise tendered for, and attach it to this page of the tender document. The Approach Paper has to respond to the proposed generic scope work. It has to outline the proposed approach/methodology and work plan, and where relevant and appropriate, propose a more detailed scope of work and / or modifications to the generic scope of work.

The tenderer must as such explain his / her understanding of the objectives of the assignment, and the Employer's stated and implied requirements, highlight the issues of importance, and explain the technical approach they would adopt to address them. The Approach Paper should explain the technical approach and methodology which is to be adopted, demonstrate the compatibility of those methodologies with the proposed approach (e.g. the methods of interpreting available data, carrying out investigations, analyses, and studies; comparing alternative solutions, and compatibility of proposed systems/software with existing municipal systems) and address any modifications to or fully develop the scope of work proposed by the Employer.

The approach should also include a quality plan which outlines processes, procedures and associated resources, applied by whom and when, to meet the requirements. The Approach Paper should articulate the project deliverables as interpreted by the bidder.

<b>The scoring of the Approach Paper will be as follows, with a maximum of 10 points to be awarded: Technical approach and methodology</b>	
<b>Poor (score 3)</b>	The technical approach and / or methodology are poor and unlikely to satisfy the project objectives or requirements. The bidder has misunderstood certain aspects of the scope of work and does not deal project objectives or requirements. The bidder has misunderstood certain aspects of the scope of work and does not deal with the critical aspects of the projects(s)
<b>Fair (score 5)</b>	The approach is generic and not tailored to address specific objectives and requirements. The approach does not adequately deal with the critical characteristics
<b>Excellent (score 10)</b>	Besides meeting the "good" rating, the important issues are approached in an efficient way, indicating that the bidder has outstanding knowledge of state-of-the-art approaches. The Approach Paper details ways to improve outcomes and quality of outputs.