

Dikgatlong Local Municipality

INVITATION TO SUBMIT QUOTATION

CLOSING TIME: 12:00

CLOSING DATE: 25 FEBRUARY 2019

**REQUEST FOR QUOTATION: REPAIRS OF MUNICIPAL AIRCONDITIONERS AND TRANSFER AND
INSTALL OF ONE (1) AIRCONDITION FROM ONE OFFICE TO THE NEXT**

Quotations are hereby invited to repair six (6) municipal air conditioners at the Main office of Barkly West Office.

Enquiries in connection with repairs of the six (6) air conditioners can be addressed to Mr T Mogorosi on the following telephone number 053 – 531 6500

Fully completed quotations must be submitted to the Supply chain management unit before the or **not later than 12:00 on Monday, 25 February 2019**. The envelopes must be endorsed clearly with the, title and closing date of the quotation as above.

Receipts will be issued at request only for documents handed in during office hours from Mondays to Fridays. Receipts will not be issued for documents placed in the tender box after hours or which are received by mail.

Suppliers who are not yet registered on the Municipality's Supplier Database must include a valid original income tax clearance certificate as well as completed forms MBD6.1, MBD4 and MBD8 with each quotation. The forms can be obtained from the Head: Supply Chain Management of the Municipality or the Municipality's Website (<http://www.dikgatlong.gov.za>).

The tender box will be emptied just after 12:00 on the closing date which all quotations will be opened in public. Late quotations or quotations submitted by e-mail or fax will under no circumstances be accepted.

The Municipality applies a preferential procurement policy in respect of transactions exceeding R30 000 in value, VAT included. In this regard a certain number of points are awarded for price and a certain amount if the prospective contractor meets certain criteria in terms of the policy or as predetermined by the Accounting Officer of the Municipality. More information on this can be obtained from the Head: Supply Chain Management, Ms Ida Van Wyk at telephone (053) 531 6500.

The Municipality reserves the right to withdraw any invitation to quotation and/or to readvertise or to reject any quotation or to accept a part of it. The Municipality does not bind itself to accepting the lowest quotation or award a contract to the bidder scoring the highest number of points.

It is expected of all prospective service providers who are not yet registered on the Municipality's Accredited Supplier Database to register without delay on the prescribed form. The Municipality reserves the right not to accept quotations from prospective suppliers who are not registered on the Database.

**Mr K MODISE
MUNICIPAL MANAGER**